



**AHMEDABAD MUNICIPAL CORPORATION  
CENTRAL MEDICAL STORES**

Old Pilot Dairy Building, Kankaria  
Ahmedabad. -380022  
Telephone No. 079-29666387  
Email : cms@ahmedabadcity.gov.in

**TENDER FORM**

**IMPORTANT INSTRUCTIONS / TERMS / CONDITIONS TO BIDDERS  
FORMING PART & PARCEL OF ENQUIRY DOCUMENT:**

**PLACE OF SUBMISSION OF TECHNICAL BID OF THE TENDER**

Tender Officer – Record Office  
Sardar Patel Bhavan  
Ahmedabad Municipal Corporation  
Mahanagar Seva Sadan, Danapith,  
AHMEDABAD- 380001.

<b>TENDER NO. &amp; NAME</b>	<b>TE 09:- 1R-18 A PLASTIC BAGS FOR BIO MEDICAL WASTE COLLECTION</b>	
<b>TENDER FLOATING DATE</b>	<b>22-06-2026</b>	
<b>DUE DATE AND TIME OF ONLINE SUBMISSION OF TECHNICAL BID (ITEM DETAILS) AND COMMERCIAL BID</b>	<b>03-07-2026</b>	<b>UP TO 12.00</b>
<b>DUE DATE AND TIME OF PHYSICAL SUBMISSION OF TECHNICAL BID (TENDER FEE, EMD,SUPPORTING DOCUMENTS,TERMS AND CONDITION) (PART-A)</b>	<b>03-07-2026</b>	<b>UP TO 14.00PM</b>
<b>TIME OF OPENING OF PHYSICAL SUBMISSION OF TECHNICAL BID (PART-A)</b>	<b>03-07-2026</b>	<b>15.00 PM</b>
<b>TENDER FEE</b>	<b>3600/-</b>	<b>NON REFUNDABLE</b>
<b>E.M.D.</b>	<b>Rs.8,25,000/-</b>	<b>REFUNDABLE*</b>

**SPECIAL IMPORTANT NOTES: -**

1.	<b>THIS CONTRACT SHALL BE OF <u>TWO YEAR</u></b>
2.	<b>ALL PHOTO COPIES MUST BE SUBMITTED DULY CERTIFIED TRUE COPIES.</b>
3.	<b>NO DOCUMENT WILL BE ACCEPTED AFTER OPENING OF TECHNICAL BID (TENDER FEE, EMD, SUPPORTING DOCUMENTS,TERMS AND CONDITION).</b>
4.	<b>*REFUND OF EMD PROCESS WILL START FOR REJECTED PARTY ONLY AFTER FINALIZATION OF SELECTED PARTY FOR TENDER.</b>
5.	<b>MUNICIPAL COMMISSIONER, AHMEDABAD RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL TENDERS IN PART OR FULL OR CLOSE THE TENDER ENQUIRY WITHOUT ASSIGNING ANY REASON, AT ANY TIME, AT ANY STAGE.</b>



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IMPORTANT INSTRUCTIONS / TERMS / CONDITIONS TO BIDDERS  
FORMING PART & PARCEL OF ENQUIRY DOCUMENT:

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**(DRUG) (PART-I)**  
**GENERAL**

**1. Technical Bid (Part – A):**

Technical Bid (Part – A) should be submitted in Hard copy which includes following documents,

- Part I:** Terms / Conditions & Important Instructions to the Bidders regarding tender / supply of various items in one envelope marked with “Terms/Conditions” (Part I).
- Part II:** Supporting documents of Technical Bid in one envelope (As per Check list, (Drug) Part II) marked with “Technical Documents”(Part II).
- Part III:** Demand draft of E.M.D., Demand draft of Tender Fee & Bank details (as per annexure- V) to be submitted in one Envelope another envelope marked with “E.M.D.”(Part III).

Note

- 1) All Three Envelops of Part I, II and III should be Submitted in one Single Envelop marked with “Technical Bid (Part – A)” on which the tender enquiry, name of Bidder and date of opening of tender should be clearly written.
- 2) If suppliers fail to submit Hard copy of “Technical Bid (Part – A)” within time limit, the bidder is entitled for immediate disqualification.

**Technical Bid (Part – B) :**

Technical Bid (Part – B) should be submitted online only which includes Item Details or Item Schedule.

Online submission is to be done on website: [www.nprocure.com](http://www.nprocure.com)

**Note:** 1) Technical Bid (Part – B) should not be submitted in hard copy.

**2. Commercial Bid:**

- Commercial bid should be submitted online only.**
- The bids should be submitted on or before the time stipulated in tender notice at the **website:- [www.nprocure.com](http://www.nprocure.com).**

**Note:**

1) All bids (Commercial Bid) should be digitally signed, for details regarding digital signature certificate and related training involved the below mentioned address should be contacted

(N)CODE SOLUTIONS (A DIVISION OF GNFC)  
301, GNFC INFOTOWER, BODAKDEV,  
AHMEDABAD- 380 054 ( INDIA )  
TEL : +91 79 26857316/17/18 FAX: +91 79 26857321.  
[WWW.NCODESOLUTIONS.COM](http://WWW.NCODESOLUTIONS.COM)

2) The application for training and issue of digital signature certificates should be made at least 72 hours in advance to the due date and time of tender submission. For all queries regarding use of digital signature certificate should be addressed to personnel in M/s (n) Code Solutions.

3. No tender will be accepted after prescribed closing time for submission of the same. The delay will not be condoned for any reason whatsoever including postal/transit delay. However, if the last date of submission of tenders is declared as a holiday by the AMC / Government, the last date of submission of tenders will be extended to the next working day with the same time and venue specified in the tender.
4. Each page & all submitted documents must be signed and stamped by authorized signatory.
5. Bidder is not allowed to make any changes in given format of technical bid and commercial bid. If any change/mischief is found in given format, may attract whole/partial rejection of tender.
6. Bidder should read this document very carefully and comply with the instructions / terms / conditions therein. Any tender who does not confirm with the instructions / terms / conditions therein is liable to be rejected without any clarification.
7. Bidder should confirm that the detail specifications of the item offered is strictly in accordance with the specifications shown in the Schedule. Variation in the terms and conditions of the tender, including deviation from standards / specifications / terms of supply, payment will not be accepted. No conditional offer / quotation will be accepted.
8. During submission of Technical Bid, only quoted items are to be shown and During Submission of Online Commercial Bid the rates, applicable tax (GST) and total rates with applicable GST of the item should be filled in along with the item.
9. In no case, rates should be quoted anywhere except Online Commercial Bid. The tender will be summarily rejected without any further processing or reference.
10. In no case, rates for any item should be quoted in commercial bid for which the technical details are not given or the items not quoted with details. In that case, rate quoted for that item will not be considered.
11. **E.M.D. & TENDER FEE:**

Individual Demand draft to be paid for Tender Fee and EMD in favor of “**Municipal Commissioner, Ahmedabad**”. Tender Fee is non refundable and EMD Would be refunded under following conditions:

- 1) Tender is closed at any stage of procurement
- 2) Rejection of bid at primary or technical scrutiny level
- 3) After issuance of A.T or RC

Information regarding Name of Bidder & Tender No. should be written on back side of D.D.

**As per purchase policy of Ahmedabad Municipal Corporation party who has participated without EMD and Tender Fees will be straightway rejected**

D.D. issued by following banks (**Ahmedabad Branch only**) will be accepted as SD/EMD.

- 1) All national banks including the Public Sector Bank :- IDBI LTD.
- 2) Commercial Banks: RBL Bank ,AXIS Bank, ICICI Bank, HDFC Bank. Kotak Mahindra Bank ,IndusInd Bank , DCB Bank , Tamilnadu Mercantile Bank, Ujjivan Small Finance Bank , A U Small Finance Bank , Federal Bank , Equitas Small Finance Bank , Bandhan Bank ,Standard Chartered Bank , City Union Bank
- 3)Co operative and Rural Banks of Gujarat : The Mehsana Urban Co-operative Bank Ltd , The Ahmedabad Mercantile Co-Operative Bank Ltd , Nutan nagrik Sahakari Bank Ltd The Kalupur Commerical Co-operative Bank Ltd, Rajkot Nagarik Sahakari Bank Limited The Gujarat State Co-Operative Bank , Sarswat Bank , Saurashtra Gramin Bank

**SECURITY DEPOSIT:**

- 1) Successful bidder must pay security deposit as 3% Sanctioned Tender Gross amount in form of D.D (Demand Draft) of above mentioned banks. Successful bidder shall furnish within 10 days of acceptance of Tender.
- 2) Security deposit (S.D.) will be refunded after the satisfactory completion of work of the contract including CMC period (if applicable) on production of no objection certificate from the direct indenting officer.

Bidder will have to inform to Central Medical stores, Ahmedabad if their Bank details changed after submission of bid. Otherwise in case of E.M.D. or Security Deposit return, payment would be done on the basis of bank details they had submitted with bid.

**The E.M.D./Security Deposit shall liable to be forfeited in the following circumstances when the:**

- (a) Bidder fails to sign the agreement for entering into contract in case the offer is accepted, due to any reason whatsoever.
  - (b) Bidder fails to replace the goods within given stipulated time, declared not of standard quality or not conforming to acceptable standards or found to be decayed / infected / spoiled before the date of expiry.
12. All drugs manufacturer should have valid G.M.P. with revised schedule-M, issued by respective F.D.C.A.
  13. Bidder will have to submit ten-valued customer's list &Product literature of all quoted products.
  14. It will be the sole responsibility of R.C. holder to ensure that necessary certificate and permission must be valid till the expiry of the Rate Contract.
  15. The rates quoted must be F.O.R. destination at C.M.S. Ahmedabad and Ahmedabad Municipal Corporation's Hospitals.

16. Tenders will be opened on the date, time & venue specified in tender notice and the Bidder or his authorized agent has the liberty to be present at the time. However, in unavoidable circumstances, the Municipal commissioner or Demanding officer appointed by him can change the date / time / venue of opening or open the tenders in the absence of Bidders or his agent at his discretion. In case the Government/A.M.C. declares the specified date as holiday, the tenders will be opened on the next working day at the same time and venue specified in the tender.
17. (a) In the first instance only the “Technical Bid (Part – A)” envelope containing Parts I/II/III will be opened on the date of opening of the tender and taken into consideration for further process. Subsequently Online Technical Bid (Part-B) will be opened and “Commercial Bid” will be opened only of those Bidders who’s technical Bid satisfy the technical requirements of the tender and are otherwise acceptable. No intimation for commercial bid would be given to Bidder whose technical bid disqualified.  
(b) Once the tender is submitted it will be the responsibility of the Bidder not to escape half way directly or indirectly by way of raising any problems.
18. Municipal Commissioner reserves the right to accept the drug other than one in the specified form viz. capsules in lieu of tablets, vial in the lieu of Ampoules etc. and vice versa without assigning any reasons.
19. Municipal Commissioner reserves the right to accept similar tender quoted item equivalent to specification or other than the specified one, may be accepted.
20. **TERMS OF SUPPLY**  
**RISK PURCHASE:** If the contractor fail to deliver the stock or any part thereof within the period prescribed for delivery to the Municipal Commissioner or the Direct Demanding officer or any officer authorized by Municipal Commissioner in his behalf, may take any of or more of the following steps:  
(a) Recover from the contractor as liquidated damages a sum equivalent to one half percent of the price of the undelivered stock at the stipulated rate for each week or part thereof during which the delivery of stock delayed, subject to a maximum limit of 10% in case of order less than Rs. 1 lac and 5% in case of order exceeding Rs. 1 lac value.  
(b) To purchase undelivered stock or others of a similar description where others are exactly complying with the particulars in the opinion of Municipal Commissioner or Demanding officer or any officer authorized by him on his behalf (which shall be final) on contractors account and at contractor's risk.  
(c) To cancel the contract on the event of action being taken under a) and b) above and contractor shall be liable to make payment for any loss Municipal corporation sustain by reason of higher price of the stocks so purchased.
21. On the event of order being placed with the contractor against this tender, if contractor fails to supply any stocks as per terms and conditions of acceptance of tender or fails to replace any stock rejected by the direct demanding officer or Any person authorized by Municipal Commissioner on his behalf they are entitled to purchase from elsewhere such stocks from any other source at such price at his discretion without notice to the contractor and if such price shall exceed the rate set out in the schedule of acceptance of tender, the contractor shall be responsible to pay the difference between the price at which such stocks have been purchased by the direct demanding officer and the price calculated at the rate set out in the schedule.
22. In the event of breakages or loss of stocks during transit against requisition order the said quantity will have to be replaced by the R.C. Holder.
23. **Delivery Period:** Unless specified in the tender or instructed by municipal commissioner, Ahmedabad or Direct demanding officer maximum delivery period shall be of 30 days.

24. The payment of the bills shall be withheld in the following circumstances:
  - a) The goods are found sub-standard or in non-acceptable conditions:
  - b) Breach of any condition of contract by the R.C. Holder
25. The claim of price revision of finished goods will not be allowed under any reason, in ordinary circumstances except government tax justification with Govt.order.
26. **Sample Testing:** - Sample of the material may be collected by Competent authority of Ahmedabad municipal corporation and will be sent for testing to F.D.L.Vadodara, or Government approved laboratory. In this regard, the decision of the Drug laboratory will be conclusive, final & binding to the Rate contract holder party-supplier party.  
If required, The materials shall be tested and inspected by Superintendent of Hospitals or Direct demanding officer or any officer authorized by Municipal Commissioner on his behalf for this purpose.
27. Drug testing report of the material supplied of each batch should be sent along with the invoice, failing which payment would be not made. In case of item other then drug, related quality-testing report to be sent.
28. **Replacement Clause:** If any stocks supplied to Municipal General Hospitals or Central Medical Stores, Ahmedabad against the R.C. are found to be “not of standard quality” on inspection and / or analysis the entire quantity has to be replaced within three weeks or make full payment of the entire consignment (Batch) against the particular invoice irrespective of the fact that part or full quantity (Batch) of the Stocks Supplied have been consumed.
29. The drugs and medicines will be purchased in any quantity as and when required by Central medical stores, Ahmedabad and Municipal Hospitals of Ahmedabad Municipal Corporation during the period of rate contract. No estimate of purchase quantity or value would be given. Contractor should supply quantities as ordered during the period of rate contract.
30. Bidders convicted of an offence under the Drugs Act. 1940, the Dangerous Drugs Act. 1930 and the Bombay Prohibition Act, 1949 or the Bombay Opium Act, 1938 or any related act in force from time to time as adopted by Gujarat State will not be eligible for being given contracts.
31. A Bidder must enjoy confidence of the Commissioner Drugs Control Administration, Government of Gujarat and the Drugs Controller, Government of India and must not have been prosecuted for Sub standard products.
32. Bidders should see that the words “A.M.C.” are either printed or rubber stamped on the labels pasted on each container by the manufacturing firms or the suppliers.
33. Bidders should submit the tender duly sealed (by sealing wax) and super scribed properly, failing which the tender will be rejected.
34. Validity: Bidders are requested to give 180-calendar days validity period for their offers from the date of opening of the tenders.
35. Bidder whose tender is accepted will have to execute an agreement on stamp paper at his cost.
36. In case of a partnership firm and a joint Stock company the contract must be signed by the Directors or by a person duly authorized to sign the contract for the company or firm.
37. a) Bidders will have to submit two samples of the quoted item with typed list of sample at Central Medical Stores, Ahmedabad before last date and time of submission of tender. Samples are not required for IP, BP, and USP standard products.  
b) Samples of item should be sent with clear name and address of the original manufacturer, specification on the label. Without such content on the label, sample would not be taken into consideration.

38. Bidder shall have to supply goods to different medical institutions in the Municipal Corporation limits. The invoice of supplies to such institutions must be sent in four copies, of which three copies to the indenting officer and one to the Asst. Manager, Central Medical Stores, Municipal Corporation, Ahmedabad.
39. The payment against complete supply of stocks shall be made within 30 to 45 days from the date of receipt of the goods in good and acceptable conditions at the destination (in case of surgical instrument after successful installation). However, no interest will be chargeable by the R.C. Holder, if the payment is delayed.
40. Direct Demanding Officers: All Superintendents of the general hospital of Municipal corporation and Asst. Manager/ OMS, Central Medical Stores, Ahmedabad declared as Direct demanding officers.
41. The issue of this contract is a rate contract unless otherwise mentioned as quantity contract. Each and every order received during the currency of the contract from the direct demanding officer should be executed by the contractor, who shall hold an adequate stock for the purpose.
42. Even though the Applicants meet the required criteria, they are subject to be disqualified if Applicant or any of its constituent partner/s, director/s have: - Made misleading or false representation in the forms, statements, and attachments submitted; or - Been debarred or terminated or blacklisted by Central Govt. organization / State Govt. organization / AMC / Any Municipal Corporation / ULBs etc..
43. If, any of the directors, partners or the proprietor has a criminal history or has been convicted by any court of law for any of the offenses under any Indian laws.
44. If, any criminal proceeding is pending in any court of law in India against any of the directors , partners or a proprietor and if any such proceeding culminates into conviction.
45. The rate contract can be terminated by the Municipal commissioner, Ahmedabad in the following circumstances:
  - a) If the firm is debarred or disqualified or ceases to exist or convicted of any offense.
  - b) If the quality of the item to be supplied is found not up to the standard quality and multiple samples are found to be “not of standard quality”.
  - c) If the supply position of the firm is not satisfactory.
  - d) On breach of contract.
46. Bidders should quote product of one company only in each column, failing which tender may be rejected.
47. Prices quoted by Tenderer in Tender should not be higher than the prices allowed under D.P.C.O. If fails ,than decision taken by Municipal Commissioner Ahmedabad should be final and bound to bidder.
48. The period of the rate contract shall be **TWO** year from the date of issuance of Rate Contract. The Municipal Commissioner may extend the rate contract subject to the same terms of conditions, if found necessary to do so for a period not exceeding six months to which the contractor will have to abide. However, the extension for a period more than six months can be granted on mutual agreement by both parties.  
However, the Municipal Commissioner reserves the right to terminate the contract at any time at any stage without assigning any reason by giving one-month notice.

49. **Addressing Complaints :**

- For any clarification Bidders may contact Asst. Manager/O.M.S., Central Medical Stores during 3 p.m. – 4 p.m. on any working day at Central Medical Stores, Ahmedabad.
- Persons/agencies/firm/any legal entity, ONLY who has participated in the bid process through online submission and tender fee, may complain in writing after opening of technical bids and before opening of price bids only. Any type of complaint received after opening of price bid will be treated as a pressure technique on the authority and fraudulent practice, which attracts debarment for 5 years or blacklisting (which also includes straight away filing of complaint without any investigation). If Complaints is not made

**A) In written with proper address and details.**

**B) By any other entity who has participated in the bid process**

The complaint will be straight away filed/discarded without any investigation and explanation.

50. This contract is subject to Ahmedabad jurisdiction only.
51. The certificates should be in force and valid on the last date of the tender / signing of the agreement {as the case maybe}. In case, the certificates / licenses / permission are outdated or the validity period is over, the proof of applying for renewal should also be attached. Such certificates will be considered if the renewal has been applied for within the time limit prescribed for the renewal of that permission / license / certificate under the relevant rules and further if such application for renewal is not specifically rejected by the competent authorities. In case any certificate is still awaited from the competent authority, the proof of making the application should also be attached which will be considered if the application is not specifically rejected by the competent authorities.
52. In case, tender quoted by Distributor than authorized letter should be submitted by manufacturer. In case when the authority letter is submitted by subsidiary company of their foreign manufacturer, the subsidiary company will have to produce documents that they are 100% subsidiary company of their foreign manufacture whose items / instruments is quoted.
53. In any of case when two bidders will quote same product with same manufacturing company, both bidders for that particular product will be straight way rejected.
54. Products quoted with loan licence will be straightly rejected.



### **ACCEPTANCE OF TENDER:**

**The Bid will be rejected due to any reason or reasons mentioned below:**

- 1) Non-submission of tender within stipulated time.
- 2) Submission of tender without tender fee and E.M.D.
- 3) Bid unsigned or unstamped or not initialed on each page or with unauthenticated correction.
- 4) Submission of tender documents in unsealed envelope.
- 5) Bid not submitted in separate envelopes as per conditions and the envelopes are not super scribed with details of the tender enquiry and part enclosed.
- 6) Non-submission of required documents.
- 7) Conditional and / or vague offers.
- 8) Unsatisfactory past performance of the Bidder.
- 9) Rates have been shown elsewhere than Commercial Bid.
- 10) Items with changes / deviations in the specifications / standard / grade / packing / quality.
- 11) Submission of misleading / contradictory / false statement or information and fabricated / invalid documents.
- 12) Tender not filled up properly/hand written tender.
- 13) Non-submission of authority letter in prescribed format in case of suppliers/authorizes distributor.
- 14) The legible and certified copies of the certificates not attached.
  - a) Valid Manufacturing license & Product Permission (as the case may be), for imported products valid Manufacturing License & Product Permission of manufacture (as the case may be);
  - b) Valid Appropriate Drug License of manufacturer & distributor & Valid Import License for imported Products.
  - c) Valid (Good manufacturing practice) G.M.P. / W.H.O. G.M.P. certificate, for imported drug products valid G.M.P. / W.H.O. G.M.P. certificate of manufacturer;
  - d) I.S.O. certificate (If applicable).
  - e) Valid I.S.I. certificate (if applicable).
  - f) Non-conviction certificate (Recent).
- 15) Mention each tender item code number on product permission document, failing to do so may reject tender for particular that item.
- 16) Notarized manufacturing experience & marketing data.
- 17) Even though the Applicants meet the required criteria, they are subject to be disqualified if Applicant or any of its constituent partner/s, director/s have: - Made misleading or false representation in the forms, statements, and attachments submitted; or - Been debarred or terminated or blacklisted by Central Govt.organization / State Govt. organization / AMC / Any Municipal Corporation / ULBs etc.
- 18) If, any of the directors, partners or the proprietor has a criminal history or has been convicted by any court of law for any of the offenses under any Indian laws.
- 19) If, any criminal proceeding is pending in any court of law in India against any of the directors, partners or a proprietor and if any such proceeding culminates into conviction

**(DRUG) (PART-II)**  
**ANNEXURE-I**  
**Verification, Undertaking & Documents**

From: M / s. -----  
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No. -----

To: Asst.Manager/O.M.S.  
Central Medical Stores  
“Old Pilot Dairy Building, Kankaria  
Ahmedabad. -380022

**Sub:** Supply of Drugs / Medicine / Surgical goods etc.

**Ref:** Tender Enquiry // -----

**Sir,**

I / we enclose the priced tender from duly signed & stamped. Necessary documents are enclosed herewith. The rates quoted against each item are inclusive of gst and other charges. I/We shall abide by all these conditions. I/We hereby undertake to supply the goods to the consignees as per the terms of the R.C Mentioned in the Bid documents.

I/We certify that the copies of the certificates / documents attached herewith are authentic true copies of the original certificates / documents and I/We undertake to produce the original certificates / documents for verification on demand. I/We undertake to supply the attested copies of certificate / documents required at the time of signing the letter of agreement if my/our offer is accepted.

I/We certify that I/We are in possession of the requisite licenses / permits required for the manufacturer / supply / sale / distribution of the items and further certify that the said licenses / permits have not been revoked / cancelled by the issuing authorities and are valid as on date. I/We also certify that I/We have not been blacklisted / debarred / stopped form supply of the items quoted in the Tender Enquiry by any Government Department / Organization / undertaking in India.

I/We also take cognizance of the fact that providing misleading or questionable information or failure to furnish correct or true information to you or any other Direct Demanding Officer or failure to comply with any contractual requirement laid down by you / them will be considered as a serious breach of the terms and conditions of the tender and will invite disqualification and other penal action as deemed fit by the Authority.

**Yours faithfully,**

Date: -----

**{Signature & Stamp of Bidder} 10**

**(DRUG) (PART-II)**  
**ANNEXURE-II**  
**MANUFACTURING EXPERIENCE & MARKETING DATA**  
**(NOTARIZED)**

(FORMAT OF AFFIDAVIT OF PROOF OF MANUFACTURING EXPERIENCE & MARKETING DATA,  
ON STAMP PAPER OF Rs.50.00 & TO BE NOTARIZED

I \_\_\_\_\_ age \_\_\_\_\_ residing at  
\_\_\_\_\_ in capacity of \_\_\_\_\_ M/s. \_\_\_\_\_  
\_\_\_\_\_ here by solemnly affirm that ...

We have manufacturing experience of tender quoted Item No. \_\_\_\_\_ for  
\_\_\_\_\_ year's

Sr. No.	Item code	Name of Item	YEAR	Continuance of production & marketing of last three years (2023-24,2024-25,2025-26)		
				Mfg./ Imported Qty.	Sold Qty.	Sale Value (Rs. Lac)
			2023-24			
			2024-25			
			2025-26			
			2023-24			
			2024-25			
			2025-26			
			2023-24			
			2024-25			
			2025-26			
			2023-24			
			2024-25			
			2025-26			

2. That on the basis of the above facts & figures we M/s. \_\_\_\_\_ has  
manufactured / marketed Our products prior to the due date of Tender Enquiry No. \_\_\_\_\_  
as per the specifications mentioned in the tender.

Whatever stated above is true & correct.

(If required attach photocopy of sheet)

**{SIGNATURE AND STAMP OF AUTHORISED SIGNATORY}**

**Date:** \_\_\_\_\_

**(DRUG) (PART-II)**

**ANNEXURE-III**

**(FORMAT OF AUTHORIZATION LETTER FOR AUTHORIZED DISTRIBUTOR)  
(IN ORIGINAL)**

I / we \_\_\_\_\_  
hereby declare that...

1. M/s \_\_\_\_\_ is  
our authorized distributor for our products from date \_\_\_\_\_ and they are  
authorized to quote and follow up on our behalf and the said agreement is valid in force as on  
date;

2. I / We undertake to supply the drugs / items for which the quotations of following items are  
submitted by M/s, \_\_\_\_\_  
\_\_\_\_\_ on our behalf in respect of Tender Enquiry # \_\_\_\_\_

**Sr. No.**

**Item No.**

**Name of Item**

(1)

(2)

3. I / We have read all the terms and conditions of the enquiry and the same are irrevocably  
binding upon us till the expiry of the contract signed & executed on our behalf;

4. I / We shall notify the Municipal commissioner, Ahmedabad immediately if there is any  
change in the agreement between M/s.  
\_\_\_\_\_ and me/us regarding authorized  
distributorship of our products and further undertake to supply the items quoted by the  
distributor on my / our behalf at the quoted in the tender enquiry in case of such a change of  
agreement.

5. This authority is applicable only for Tender Enquiry # \_\_\_\_\_

**Date:**

**{Signature & Stamp of Bidder} 12**

**(DRUG) (PART-II)**  
**ANNEXURE-IV**

1. All Glass bottle should be made out of new neutral Glass.
2. Small Tablets Packed in blister should be so packed to facilitate removal of the tablet without breaking / crushing.
3. All plastic containers should be made of virgin grade plastics.
4. All plastics jars above 450 gm./ml. should carry an inner plastic lid.
5. Packing should be able to prevent damage or deterioration during transit.
6. The medicines stored between 2° C to 8° C shall be supplied in thermocol box with Ice pack.
7. The cap of bottles of preparation should not carry the name of the supplier.
8. The labels in the case of inject abeles should clearly indicate whether the preparations are meant for IV, IM, SC etc.
9. Only first use packing material of uniform size including bottle and vial is used for making for supplies.
10. The Bidder must submit a test analysis report from a Government approved laboratory for every batch of drugs along with consignment.
11. All primary packing containers should be strictly conforming to the specifications, included in the relevant Pharmacopoeia.
12. For Oral dosage liquid preparation, a measuring cap must be provided with suitable markings.
13. Drug should be I.P. / B.P. / U.S.P. etc. quality as per drugs Rule.
14. Composition of Tablets / Capsules / Liquid / Syrup Suspension / Injections etc. should be mentioned very clearly.
15. **Shelf life of drugs** i.e. period between dates of Mfg. and expiry date should be stated in the quotation very clearly.
16. Packing must be in Tin / Bottle /Strip as per nature of the Drugs.
17. Identification color - Simple Coated / Pressed Coated / Film coated must be clearly mentioned in the quotation.
18. Hydrosopic drugs are to be supplied in original bottle packed where as volatile drugs should be supplied in stopper bottles as per drug rules.
19. In supply of rubber waterproof sheeting the length of each role must be in a complete unit of meters and not in fractional unit.

**(DRUG) (PART-II)**  
**BANK ACCOUNT DETAILS**  
**ANNEXURE –V**

<b>1</b>	<b>Name of the party</b>	
<b>2</b>	<b>Address</b>	
<b>3</b>	<b>Telephone No./ Mobile No.</b>	
<b>4</b>	<b>Email ID</b>	
<b>5</b>	<b>Pan No.</b>	
<b>6</b>	<b>Name of the Bank</b>	
<b>7</b>	<b>Branch &amp; Address of Bank</b>	
<b>8</b>	<b>Account Type</b>	
<b>9</b>	<b>Bank Account No.</b>	
<b>10</b>	<b>MICR Number</b>	
<b>11</b>	<b>I.F.C.E. Code No. (Bank)</b>	
<b>12</b>	<b>Amount Payable</b>	

My above bank details are true and correct.

# Bank details shall be providing on bidder's letter pad and to be submit in E.M.D.Envelope only.

{Signature & Stamp of Bidder} 14

**(DRUG) (PART-II)**  
**CHECK LIST**

		Yes/No	N.A.	Your's Page No.
1.	Bid stamped and initialed on each page.			
2.	Submission of envelope of Technical Bid (Part- A) contains three separate envelopes with documents duly stamped and signed by the bidder as given below			
	A. Separate envelope of Terms and Condition.(Part I)			
	B. Separate envelope of EMD which contains D.D.of Tender fee as well as D.D. of E.M.D.(Part III)			
	C. Separate envelope of Supporting documents for Technical Bid as mentioned below (Part II)			
	• Authority letter as per format			
	• Valid Manufacturing license & Product Permission (as the case may be), Item code number mentioned on product permission document.			
	• For imported products valid Manufacturing License & Product Permission of manufacture (as the case may be)			
	• Valid Appropriate Drug License of manufacture & distributor & Valid Import License for imported Products/Technical Product			
	• Valid (Good manufacturing practice) G.M.P. as per revised schedule M/ WHO GMP certificate (As the case may be)			
	• For Items included in medical devices as per medical devices rule 2017, Valid (Good manufacturing practice) G.M.P. as per revised schedule M/ WHO GMP certificate/QMS COMPLIANCE			
	• I.S.O. certificate / CE certificate (As the case may be)			
	• Valid I.S.I. certificate (If applicable)			
	• Non-conviction certificate of manufacturer (Last 1 year)			
	• Notarized manufacturing experience & marketing data for last three year			
	Note: Each envelope super scribed with details of tender inquiry and part enclosed.			